

## **SUB-ARTICLE 608.0 STAIR AND ELEVATOR SIGNS IN OFFICE BUILDINGS**

**§C26-608.1. Applicability.** --*This sub-article is applicable to buildings classified in occupancy group E, occupied or arranged to be occupied for an occupant load of more than one hundred persons above or below the street level or more **than a** total of five hundred persons in the entire building and any existing office building with an occupant load as hereinabove provided.*

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**C26-608.2. Signs at elevator landings.** --**A sign shall be posted and maintained** on every floor at the elevator landing. The sign shall read "IN CASE OF FIRE, USE STAIRS UNLESS OTHERWISE INSTRUCTED". The lettering shall be at least one-half inch block letters in red with white background or as otherwise approved by the commissioner. Such lettering shall be properly spaced to provide good legibility. The sign shall also contain a diagram showing the location where it is posted and the location and letter identification of the stairs on the floor. The sign shall be at least ten inches by twelve inches, located directly above a call button and securely attached to the wall or partition. The top of such sign shall

not be above six feet from the floor level. The diagram on such sign may be omitted provided that signs containing such diagram are posted in conspicuous places on the respective floor. In such case, the sign at the elevator landing shall be at least two and one half inches by ten inches and the diagram signs shall be at

least eight inches by twelve inches.

**§ C26-608.3. Floor numbering signs.** --**A sign shall be posted and maintained** within each stair enclosure on every floor, indicating the number of the floor. The numerals shall be of bold type and at least three inches high. The numerals and background shall be in contrasting colors. The sign shall be securely attached to the stair side of the door.

**§ C26-608.4 Stair and elevator identification signs-**Each stair and each bank of elevators shall be identified by an alphabetic letter. A sign indicating the letter of identification for the elevator bank shall be

posted and maintained at each elevator landing directly above or as part of the sign specified in section C26-608.2. The stair identification sign shall be posted and maintained on the occupancy side of the stair door. The letter on the sign shall be at least three inches high, of bold type and of contrasting color from the background. Such signs shall be securely attached.

**§ C26-608.5. Stair reentry signs.** --**Signs shall be posted and maintained** on the stair door at each floor indicating whether reentry is provided into the building and the floor where such reentry is provided. The lettering and numerals of the signs shall be at least one-half inch high of bold type. The lettering and background shall be contrasting colors and the signs shall be securely attached approximately five feet above the floor. The signs shall read as follows and may be either independent or combined with the corresponding sign required by sections C26-608.3 and C26-608.4.

(a) Where no reentry is provided from the stairs to any floor, the sign shall read "NO REENTRY FROM THIS STAIR" and such sign shall be on the occupancy side of the stair door at each floor. No reentry sign shall be required on the stair side of the door.

(b) Where reentry is provided to specified floors

(1) On the stair side of the door at floors where reentry is provided, the sign shall read "REENTRY ON THIS FLOOR".

(2) Where no reentry is, provided on that floor, the sign on the stair side Of the door shall read "NO REENTRY, NEAREST REENTRY ON THE AND FLOORS". The floor numbers of the nearest reentry below and the nearest reentry floor above shall be entered in the blank spaces.

**§C26-608.6. Materials for signs.** --**Signs required by this sub-article shall be of metal or other durable material.**